



# 2023 KyNASP® Tournament



## Lane Official Guide

On behalf of KyNASP®, we offer our sincere appreciation for your commitment and time to help make all tournaments a safe and pleasant experience for all of the archers, coaches, spectators, and other volunteers. This program would not be possible without the support of volunteers like you. At the end of the day, you will have provided a great service for others, especially the archers.

While this guide was created to provide assistance, other resources that you may find helpful include the Lane Official Training Video and the Scoring Protocol Video found online at [www.naspschools.org](http://www.naspschools.org) and the official set of rules found online at [www.fw.ky.gov/nasp](http://www.fw.ky.gov/nasp). Please note that the scoring protocol has changed since the lane official video was created. Make sure all tournament officials including lane officials view the updated scoring protocol video for scoring information as well.

## LANE OFFICIAL

- Supervised by the Team Leader or Tournament Administrator.
- View the online Lane Official Training, Scoring Protocol, and Safety videos prior to the tournament.
- Be alert at all times for safety issues. Archers may be addressed directly only if an immediate safety concern is present or if they request assistance.
- Assist archers with any problems that may arise. Problems may include:

### On the Shooting Line:

- **Bounce-out, Dropped, or Damaged Arrows** – When an archer raises a hand after a bounce-out, dropped arrow, or finding a damaged arrow, the coach should have a ready supply. After retrieving the arrow from the coach, place it in the archer's quiver while the archer is not in the process of shooting an arrow.
- **Equipment Failure** – Explain to the archer to remain on the shooting line while the bow is taken to the coach for repair. The Lane Official must accompany the bow while the repair is being made by the coach and then returns the repaired bow to the archer. If possible, notify the Range Manager or the Flag Person that a bow has left the range and that the shooter is on the line.
- **Lane Crowding** – If an archer, their equipment, or their quiver encroaches another lane, notify the team leader to issue a warning to the coach. If their quiver is in the other lane and neither archer is complaining, it may simply be moved into the correct lane while the archers are scoring. Lane Officials should not hold up a flight while straightening quivers.
- **Other Violations** – If an archer is high drawing (drawing the bow back while the arrow is pointed toward the top of the curtain), low drawing (drawing the bow back while the arrow is pointed below the target), or being disruptive, etc. notify the Team Leader to issue a warning to the coach.
- **Unusual Incidents** - There are also occasions where an archer may get sick or have an incident while shooting. Safety is the number one concern, so take necessary precautions to make sure the sick archer or other archers do not slip in any "fluids". The next concern would be to remain calm and minimize any embarrassment for the archer(s). Notify the Team Leader.

### At the Target:

- **Scoring** – Archers may raise a hand while scoring to ask for assistance such as correcting a scorecard or calling the value of an arrow. If asked to erase marks on the scorecard, make sure both archers agree that the mark(s) to be erased are mistakes. Any erased marks must be documented on the back and initialed. For example, if a "9" is erased and a "10" is bubbled on End 1, Arrow 3, then on the back of the scorecard, write "E 1, A 3 – 9 to 10" and initial. Only tournament staff may possess erasers on the range.
- **Pulling Arrows** – Archers may request assistance pulling arrows out of the target.
- **Target Line/Scoring** – While scoring, kneeling (knees on the floor) and sitting are not permitted for safety. Kindly remind them, "Up on your feet please". Both archers may approach the target to score, but one archer must remain behind the waiting line while the other archer pulls their own arrows.
- **Replacing Target Faces** - If the archers believe their paper target face is no longer able to be scored and request a new one, alert the Range Master. If the Range Manager declares it unusable, the coaches will be notified and a new paper face will be placed on top of the old face, in the exact same position.

- Collect scorecards at the end of a flight. Archers may not take a scorecard beyond the 10 meter shooting line. It is recommended to have a Lane Official stand near the 10 meter line supervising to prevent archers from leaving the range with their scorecard. A designated worker will take the scorecards to the scoring room.
- Replace target faces for the next flight after both archers have left the target. Tournament officials will direct the Lane Officials to either change out the target faces or simply place one face in front of each target in order to allow archers to pin the faces to the target.
- In order to maintain a safe range, make sure Lane Officials are spread equally across the designated lanes, keeping a constant watch for safety violations and/or archers needing assistance.
- Upon arrival, notify the Team Leader of any breaks needed throughout the day such as coaching your team or watching your child compete. NASP® rules prohibit performing Lane Official duties while a team that the Lane Official is directly associated with is shooting on the same lanes.
- Ensure that all bows and arrows remain on the range during the entire flight unless a bow has a malfunction, then a Lane Official accompanies the bow until it returns to the range. Damaged arrows may be given to the coach for a replacement.
- When assisting archers, maintain a positive attitude and **keep interactions at a minimum**. Please remember, NASP® prohibits tournament staff from coaching archers.
- If a lane has a single archer, the Lane Official will call and bubble the score and then have the archer verify the arrow values by checking the box. The archer may then pull arrows.

## **ALL STAFF**

### TO MAKE FOR A MORE POSITIVE EXPERIENCE FOR THE VOLUNTEERS:

- It's certainly acceptable and encouraged to place a chair in line with the bow racks for range volunteers.
- Keep a copy of the rules handy. A copy is kept at the announcer's podium if needed for reference.
- Have a pencil and an eraser accessible.
- Notify the Team Leader or Range Manager(Tournament Admin) if leaving the range so that all of the lanes may be covered consistently.
- Remember, bow modifications must be made by the coach or someone designated by the coach.
- Extra pencils, erasers, rubber bands, water, etc. are available at the announcer's podium.

### TO MAKE FOR A MORE POSITIVE EXPERIENCE FOR THE ARCHERS:

- By keeping your conversations and communications with others at a low volume, distractions for the archers are kept at a minimum.
- While there is time between flights to check texts, emails, and voicemails, archers need our full attention while shooting and scoring. Please refrain from using cell phones during these times. Cell phones must be kept on silent/vibrate settings throughout the tournament. If you must use your phone during a flight, please step off the range.
- **Interactions with the archers before and during the tournament are on an as needed basis only.**

**\*\* At smaller tournaments, one or two Lane Officials may be asked to perform equipment inspection by tournament administration.**