



## Request to Host 2019 KY Regional NASP® Tournament(s)



If you are interested in hosting or co-hosting the regional NASP tournament(s) for your region in February of 2019, please complete the application below and submit to Lisa Frye ([lisa.frye@ky.gov](mailto:lisa.frye@ky.gov)) no later than end of day on September 30, 2018. Please complete, print, sign, scan and email back. Only documents signed by the proposed tournament admin and school Principal will be considered.

Options for hosts (especially those that have a large number of archers in their region): **Creative ideas are welcome.**

- A region may have multiple hosts. An Elementary Regional host, Middle School Regional host, and High School Regional host. Three hosts holding three separate tournaments or three hosts working together holding each at a separate location. (One school may host all elementary, while another hosts middle and a third hosting high.)
- A region may have multiple locations. (A school system may use two or three facilities to host)
- A regional host may set their tournament up where all elementary flights are consecutive with awards following before middle flights begin (followed by awards), then High School flights (followed by awards).

Regional Tournaments must occur in the month of **February**. The latest makeup date will be **Mar 1 – 2**. If a regional host cannot be found for a region, teams from that region will be ranked based on their best score from Qualifiers and individuals will not advance from that region. Individuals will be ranked based on their scores from their regional tournament only. If there is no regional tournament, individuals from that region cannot qualify for the State Tournament. So, please seriously consider hosting.

Below you will see a chart with the estimated number of archers in your region. All NASP® archers who want to shoot must be accommodated. So be prepared to expand the tournament by adding flights if needed.

Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers
1	450	4	900	7	900	10	950	13	400
2	900	5	1500	8	1600	11	750	14	750
3	1100	6	1600	9	1300	12	500		

### KY NASP® will provide:

1. Regional Coordinator to serve as the tournament administrator. The regional coordinator has the final word on all aspects of the tournament. The Regional Coordinator may not be on site at all times.
2. The awards for the awards ceremony.

### You must provide:

1. A tournament manager (responsible for ALL aspects of the tournament and must be an adult /non-student) They must have the skills and ability to handle all aspects of the event (including answering emails and phone calls in a timely manner). They will also serve as an admin on the [nasptournaments.org](http://nasptournaments.org) website.
2. All equipment required for the range (Safety nets, targets, target faces, quivers, bow stands, scoreboards, pencils, PA system, floor tape and a limited amount of loaner arrows/bows).
3. All equipment/supplies required for scoring/registration (computer, printer, scorecards, paper, scanner)

4. All staff for the tournament (announcer, admissions, range, registration, scoring, setup and teardown, parking attendants, concession....). All range workers and announcers must watch the Lane Official Training video at <http://naspschools.org/resources/> The Announcer, Scorers and Range officials must be 18 years old or older and a non-student. Range officials must be BAI certified including the registration/scorer running the NASP® tournaments software/scanner.
5. Any staff required by the hosting location (custodial, security.....)
6. A location for the regional t-shirt vendor to set up and sell regional t-shirts (no booth fee can/will be charged to the vendor)

## General Provisions:

1. Admission fee will be:
  - a. Competing archers and alternates – Free
  - b. Up to 3 coaches per team – Free
  - c. No more than \$5.00 per spectator.
2. The official Regional/State/National tournament rules must be followed.
3. The tournament range specifications must meet official NASP® requirements.
4. Registration fee for each archer will be \$7 (as all other Qualifiers) and all registration fees will be collected by the host school.
5. Target faces will be replaced after each flight
6. Pencils at the target will not have erasers (Range officials will have erasers)
7. Scoreboards will be flat boards with rubber bands (no clipboards)
8. Tournament results will be sent (electronically) to [nasptournaments.org](http://nasptournaments.org) immediately following the conclusion of the tournament (by tournament manager or scorer) Results must be loaded to the site after each flight. This will allow parents to make a decision on returning for the awards.
9. A total number of paid adult and student admissions must be tracked and reported.
10. If the host school(s) is awarded the regional tournament and the hosting school(s) fails to meet the requirements, the school(s) will be ineligible to host the event the following year.

## Financial:

1. The host school will receive/retain all admissions revenue and all concession revenue.
2. The host school can offer other optional fundraising opportunities at the event.
3. Ky NASP® will invoice the host school for payment of registration fees in the amount of \$2 per archer. The host school will be responsible for remitting \$2 per scored archer within 30 days following the conclusion of the tournament. A participating school MUST pay for all registered archers. It will be the responsibility of the host school to collect these funds for all schools/archers. (host collects \$7 registration fee per archer - host keeps \$5 - host sends \$2 to NASP)  
You will be responsible for payment for all archers (even if payment is not collected from the archer/school).
4. Hosts that fail to meet hosting specifications (particularly range specifications: failure to have needed materials, required lane officials, or proper lane measurements/markings) will be responsible for remitting the full \$7 per registered archer to Ky NASP®.

**The State Coordinator and or Regional Coordinator will visit possible host sites before a final determination is made. All required specifications will be reviewed with host.**



# 2019 Regional Tournament Proposal



Region # \_\_\_\_\_

- Contact Name: \_\_\_\_\_
- Email: \_\_\_\_\_ Phone: \_\_\_\_\_

1. With the size of the regional tournaments, we understand that it will be necessary for most regions to host in multiple locations. Be creative!!!

	Host Location Name	Host Location Address	City	# Targets	Spectator Capacity
1					
2					
3					

2. Proposed Flight Schedule on each day of shooting: (subject to change by Regional Coordinator). Flights need to be at least 1 hour long. (you are welcome to make them longer)

Date	1	2	3	4	5	6	7	8	9	10	11	12
ex. 1/1/1900	8:30 AM	9:45 AM	11:00 AM	12:15 PM	1:30 PM	2:45 PM	4:00 PM	5:15 PM	6:30 PM	7:45 PM		

3. Proposed Flight Schedule for makeup dates: (subject to change by Regional Coordinator)

Date	1	2	3	4	5	6	7	8	9	10	11	12

4. If you are paying for the use of the facility, what fee is being charged? \_\_\_\_\_
5. What group(s) will be receiving the proceeds from the event (ex: general athletics, all archery, tennis team, etc) \_\_\_\_\_
6. How many archery tournaments have you hosted in the past year? \_\_\_\_\_ What was the largest # of archers \_\_\_\_\_
7. What kind of targets will you be using \_\_\_\_\_ (tournament targets must be in very good working condition at the time of the event)

## Signatures

Tournament Admin: \_\_\_\_\_ Date: \_\_\_\_\_

Host School Principal: \_\_\_\_\_ Date: \_\_\_\_\_