

SHORELINE USE PERMIT APPLICATION
KENTUCKY DEPARTMENT OF FISH AND WILDLIFE RESOURCES
Division of Fisheries
Regulation 301 KAR 1:016 (enclosed)

Last Name First Name Middle Initial

Mailing Address City State Zip Code

Daytime Phone: Evening Phone: Email Address:

Property is located on: (name of lake) and in County

Specific Location/Address of property:

Type of structures applying for: (Check all categories that apply on Department property; not on property you own)

- Rebuilding or constructing a new access structure(s):
Permitting existing access structure:
Ground level pathway
Raised level pathway
Staircase
Foot bridge

A A detailed construction plan of new or rebuilt structures must be submitted with this application.

List ALL non-access structures such as (storage buildings, decks, gazebos) you have placed or constructed on Department property adjacent to your property:

As evidenced by my signature below, I attest that the information in this application is complete and accurate.

Applicant's Signature Date

Return application to: KY Department of Fish and Wildlife Resources
Division of Fisheries
1 Sportsman's Lane
Frankfort, KY 40601

Following receipt of a completed permit application and inspection
by Department personnel, you will be notified of the appropriate permit fee

Information Below To Be Completed By Fisheries Division Personnel

Date application was received

Type and description of access structure

Shoreline use permit issued for: Tier I (\$100) Tier II (\$200) Tier III (\$300)

Payment type Full Pro-rated

Inspected by: Fisheries Division Personnel Date

IMPORTANT: Applicant please submit \$ to the address given above.

INSTRUCTIONS ON BACK

How To Apply for a Shoreline Use Permit

The following information will assist you with the procedures to obtain a Shoreline Use Permit for structures on Department Property according to 301 KAR 1:016. This permit covers new and existing access structures at Beaver, Carpenter, Corinth, Elmer Davis, Guist Creek, Kincaid, and Malone lakes.

There is a fee that ranges from \$100 to \$300 for a 15-year permit period (1/1/2010 – 12/31/2024) that is based on the type of construction (tier). Department personnel will conduct an on-site visit to determine the amount you must pay. The fee is also pro-rated (on 5-year intervals) if you construct an access structure within the 15-year permit period. **Payment should not be sent until the Department notifies you of the fee.**

For An Existing Access Structure on Department Property

1. Submit to the Department a completed Shoreline Use Permit application.
2. If your access structure was constructed prior to April 15, 2010, it shall be grandfathered for the life of the structure. Unapproved structures constructed after that date will not be grandfathered and may result in legal action and removal of the structure.
3. After receiving your permit application, Department personnel will conduct an on-site visit to verify the type of structure present and the appropriate fee.
4. You will then receive your returned Shoreline Use Permit application with notification of your payment amount.
5. Upon receiving payment, you will be mailed your Shoreline Use Permit.

If Constructing a New or Rebuilding an Existing Access Structure on Department Property

1. Submit to the Department a completed Shoreline Use Permit application and with detailed plans of the access structure(s) to be constructed or rebuilt. Proposed plans must follow specifications set forth in 301 KAR 1:016.
2. After receiving your permit application and proposed plan, Department personnel will conduct an on-site visit to inspect the existing structure(s) and/or discuss the design of a new or rebuilt access structure(s).
3. When plans are approved, you will again receive your Shoreline Use Permit application with notification of your payment amount.
4. After receiving the permit fee, the Department will provide you with written approval that you may begin construction.
5. Construction must follow specifications listed in 301 KAR 1:016 and must be completed within one (1) year from the date of construction approval provided on the letter.
6. After construction is completed, you must notify the Department.
7. Department personnel will then conduct a final on-site inspection of the newly constructed or rebuilt access structure(s).
8. If approved, you will be issued your Shoreline Use Permit.

If you are submitting a Shoreline Use Permit application for an existing access structure and want to rebuild or construct an additional structure, you may submit both on a single permit application.

If you would like to expedite the approval process, please include your email address on the Shoreline Use Permit application and any written contact and approval will be emailed to you. **Failure to complete this permit process will result in a violation of 301 KAR 1:016 which may result in legal action.**