

Commercial Guide License Application Form

Mail to:

**Kentucky Department of Fish & Wildlife
Law Enforcement Division
Attn: Law Enforcement Director
#1 Sportsman Lane
Frankfort, Ky. 40601
1-800-858-1549**

-----Commercial Guide License Application Form-----

301 KAR 2:030 may be accessed via lrc.ky.gov/kar/title301.htm

All applicants must complete the following section:

Name _____ Social Security _____

Date of Birth (mm/dd/yyyy) _____

Facility/Business Name (if applicable) _____

Mailing Address _____ Telephone # _____

County _____ City _____ State _____ Zip _____

Facility location (if different from mailing address)

Age ___ Height ___ Weight ___ Hair ___ Eye Color ___ Amount Enclosed _____

Email address _____

Applicant's Signature _____

All licenses are subject to the requirements of KRS chapter 150 and supporting administrative regulations.

NOTE: All commercial licenses are sold and issued through the Frankfort office. Mail the completed application and fee to the above address. Please allow 2 to 3 weeks for processing.

STATEMENT OF FACT (Required by KRS 164.772)

I hereby state that I am not in arrears or default on a repayment obligation under any financial assistance program with Kentucky Higher Education Assistance Authority.

I understand that if I am in arrears or default on a repayment obligation under any assistance program with Kentucky Higher Education Assistance Authority, my permit will not be issued or renewed.

Signature

Commercial Guide License expires December 31st

	Resident commercial guide license	\$150.00
	Non-resident commercial guide license	\$400.00

Check appropriate line and provide additional information as requested.

___ I plan to be a fishing guide in these waters _____

___ I plan to be a hunting guide in these areas _____

___ I plan to guide for both hunting & fishing in the following waters and areas:

*** The Following items will need to be resubmitted each year with your application.**

- NCIC/LINK check** – Background check from the Kentucky State Police – All applicants must have a **current** background check each year for renewal of license. The background check form can be found at:
http://www.kentuckystatepolice.org/pdf/commercial_guide.pdf

Per 301 KAR 2:030(3)(c) effective January 1, 2010, a background check through the Administrative Office of the Courts (AOC) will no longer be accepted when application for a Commercial Guide License is submitted.

- Hunter Education Certificate** – For those who are applying as hunting guides.
- Boater Education Certificate** – For those who are applying as fishing guides **OR** hunting guides guiding hunters by boat.
- CPR Certification** – (All Applicants)
- First Aid Certification** – (All Applicants)
- A signed affidavit** (All applicants) from two (2) separate character references documenting the applicants moral character, physical condition, and the applicants experience in the field which they are guiding. **Exception** – A guide who has possessed a guide license for three (3) consecutive years shall not be required to submit the two (2) affidavits.

Note to fishing guides: You may send a copy of your Coast Guard License if applicable, in lieu of Boater Ed, CPR, and First Aid Certification.

When we receive all needed information, your application will be ready to be reviewed by the Law Enforcement Division. Incomplete applications will not be processed and will be sent back to the applicant.

For questions concerning Commercial Guide License Regulations, please refer to 301 KAR 2:030 @ <http://www.lrc.ky.gov/kar/301/002/030.htm>

If you have any questions, please call 1-800-858-1549 to speak to the Division of Law Enforcement.

OFFICE USE ONLY

COURT NET

DISTRICT COMMANDER

Comments: _____

Final Recommendations: YES NO

If No give Reason: _____

Law Enforcement Director: _____