Request to Host 2020 KY Regional NASP® Tournament(s)

Kentucky NASP® continues to grow thanks to each of you! Without your hard work and dedication KyNASP® would not be what it is today. KyNASP® gives thousands of students the opportunity to hold a bow for the first time while in PE class. Kentucky BAIs report introducing archery to more than 150,000 students annually. Did you know only 10% of those compete? The 15,000 that do compete enjoy the opportunity to participate in NASP® tournaments.

Due to some of the sizes of our regions, we are undergoing a few changes. Counties are being shifted into new regions, and our regional tournament structure will change. Each region will host three separate tournaments, an Elementary Regional, Middle School Regional, and High School Regional. In doing so, we will ensure that most tournaments conclude in a single day, two days maximum. This also gives smaller schools the opportunity to host. If you are interested in hosting one or more of the division regional NASP® tournament(s) for your region from January 31-February 23, please complete the application below and submit to Lisa Frye (lisa.frye@ky.gov) no later than end of day on September 30, 2019.   Please complete, print, sign, scan and email back. Only documents signed by the proposed tournament admin and school Principal will be considered.

Options for hosts

- A region may have three hosts. An Elementary Regional host, Middle School Regional host, and High School Regional host. Three hosts holding three separate tournaments.
- A host can take on more than one of the separate tournaments.
- In small regions, a single regional host could set up all three tournaments where all elementary flights and awards are followed by middle school flights and awards, then High School flights and awards.

Regional Tournaments must occur between **January 31 and February 23.** The latest makeup date will be **Feb 22 – 23**. If a regional host cannot be found for a region, teams from that region will be ranked based on their best score from state qualifying tournaments, however, individuals will not advance from that region. Individuals will be ranked based on their scores from their regional tournament only. If a regional tournament is not held, individuals from that region cannot qualify for the State Tournament. Teams utilizing the small school rule and shooting lower grades up in a higher division, those individuals will not be eligible for lower division awards.

Below you will see a chart with the estimated number of archers in your region. All NASP® archers who want to shoot must be accommodated.   So be prepared to expand the tournament by adding flights if needed.

Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers
1	600	4	950	7	1400	10	1500	13	450
2	950	5	1900	8	1800	11	900	14	800
3	1100	6	2200	9	1100	12	550		

KY NASP® will provide:

1. Regional Coordinator to serve as the tournament administrator. The regional coordinator has the final word on all aspects of the tournament.   The Regional Coordinator may not be on site at all times.
2. The awards for the awards ceremony.

You must provide:

1. A tournament manager must be an adult/non-student and have the skills and ability to handle ALL aspects of the event (including answering emails and phone calls in a timely manner). They will also serve as an admin on the nasptournaments.org website.
2. All equipment required for the range (Safety nets, targets, target faces, quivers, bow stands, scoreboards, pencils, PA system, floor tape and a limited amount of loaner arrows/bows).
3. All equipment/supplies required for scoring/registration (computer, printer, scorecards, paper, scanner)
4. All staff for the tournament (announcer, admissions, range, registration, scoring, setup and teardown, parking attendants, concession, custodial, security….). All range workers and announcers must watch the Lane Official Training and Scoring Protocol video at https://www.naspschools.org/resources/learning-center. Tournament admin must review the 2020 KyNASP® Tournament Staff Guide with all range workers.
5. The Announcer, Scorers, and Range officials must be 18 years old or older and a non-student. Main range officials must be BAI certified including the registration/scorer running the NASP® tournaments software/scanner.
6. A location for the regional t-shirt vendor to set up and sell (booth fee can be negotiated with vendor if vendor is selling additional items)

General Provisions:

1. Admission fee will be:
   a. Competing archers and alternates – Free
   b. Up to 3 coaches per team – Free
   c. No more than $5.00 per spectator.
2. The official KyNASP®/NASP® tournament rules must be followed and official NASP® range specifications met.
3. Registration fee for each archer will be $7 (as all other Qualifiers) and all registration fees will be collected by the host school.
4. Target faces will be replaced after each flight
5. Pencils at the target will not have erasers (Range officials will have erasers)
6. Scoreboards will be flat boards with rubber bands (no clipboards)
7. Tournament results will be sent (electronically) to nasptournaments.org immediately following the conclusion of the tournament (by tournament manager or scorer). Results must be loaded to the site after each flight. This will allow everyone to stay updated.
8. A total number of paid adult and student admissions must be tracked and reported on the host document.
9. Registration will collect Principal Verification forms and have coaches sign off on student waiver collection.
10. If the host school(s) is awarded the regional tournament and the hosting school(s) fails to meet the requirements, the school(s) will be ineligible to host the event the following year.

Financial:

1. The host school will receive/retain all admissions revenue and all concession revenue.
2. The host school can offer other optional fundraising opportunities at the event.
3. NASP® will invoice the host school for payment of registration fees in the amount of $2 per archer. The host school will be responsible for remitting $2 per scored archer within 30 days following the conclusion of the tournament. A participating school MUST pay for all registered archers. It will be the responsibility of the host school to collect these funds for all schools/archers. (host collects $7 registration fee per archer -host keeps $5 - host sends $2 per scored archer to NASP®)
   You will be responsible for payment for all scored archers (even if payment is not collected from the archer/school).
4. Hosts that fail to meet hosting specifications (particularly range specifications: failure to have needed materials, required lane officials, or proper lane measurements/markings) will be responsible for remitting the full $7 per registered archer to KyNASP®.

The State Coordinator and/or Regional Coordinator will visit possible host sites before a final determination is made. Please submit separate proposals for each division/regional.

2020 Regional Tournament Proposal

Region # _____   Division(circle all that apply) Elementary   Middle   High

- Contact Name: _____
- Email: _____   Phone: _____

1. With the size of the regional tournaments, we understand that multiple locations may be considered.

	Host Location Name	Host Location Address	City	# Targets	Spectator Capacity
1					
2					
3					

2. Proposed Flight Schedule on each day of shooting: (subject to change by Regional Coordinator). Flights need to be at least 1 hour long. (Suggest elementary flights to be 1 hour and 15 minutes)

Date	1	2	3	4	5	6	7	8	9	10	11	12
ex. 1/1/1900	8:30 AM	9:45 AM	11:00 AM	12:15 PM	1:30 PM	2:45 PM	4:00 PM	5:15 PM	6:30 PM	7:45 PM		

3. Proposed Flight Schedule for makeup dates: (subject to change by Regional Coordinator)

Date	1	2	3	4	5	6	7	8	9	10	11	12

4. If you are paying for the use of the facility, what fee is being charged?   _____

5. What group(s) will be receiving the proceeds from the event (ex: general athletics, all archery, tennis team, etc)
_____

6. How many archery tournaments have you hosted in the past year? _____ What was the largest # of archers_____

7. What kind of targets will you be using? _____
(tournament targets must be in very good working condition at the time of the event)

Signatures

Tournament Admin: _____ Date: _____

Host School Principal: _____ Date: _____