



## Hunter Education Video Range Submission Steps

*Read this carefully.*

These steps must be done in order:

1. Recruit a mentor that already has hunter education certification or was born before Jan. 1, 1975. This person must be an adult and must be present for the entire video. (They can be the person filming the video.)

2. Complete the [classroom portion](#) online. Three options can be found by scrolling down the linked page. (This step will take at least 5 hours.)

3. Print your online completion certificate, or have the certificate pulled up on another screen that can be shown in the video.

4. Register for a [range day](#).

The range day you are registering for is listed as being on “Friday, Dec. 25, 2020.” Click on the green “Register Now” button on the top-right corner of the page, then enter your information. Keep in mind that this is just a place holder in the registration system. You are not going to have to do anything on Christmas day.

5. Complete your video.

The checklist that you must complete in order to pass can be found here: [Range Day Checklist here](#)

You will find a how-to video [here](#). And sample video [here](#).

6. Upload your video to Vimeo and e-mail the link you create with your name, date of birth, city of residence, county of residence, and phone number to the KDFWR staff member assigned to your county. Jefferson and Fayette counties, your counties have been broken down further. You have been assigned a staff member by zip code. Residents of other states have a contact on the list as well. Find the email address for your county or zip code [here](#)

If you password protect your Vimeo video, make sure you share the password in the e-mail.

7. Wait for either an approval e-mail or instructions from your staff contact person on how to resubmit a video if your original video was not sufficient.